

Cosmetology Discipline Policy

Rules

1. All rules in the ACS student hand book, AHS agenda book and Cosmetology State Law/Rules & Regulations will be followed at ALL times in this classroom.
2. LISTEN and follow directions the **first time** they are given.
3. Eating and drinking is **not allowed** in class. (This includes gum and candy)
4. Respect others and our classroom property.
5. Be on time and prepared (have all assignments, materials, etc...) **EVERY DAY!**
6. Be respectful, cooperative and helpful.

Rewards

1. Time to complete homework in class.
2. Personal service (2ND and 3RD year).

Consequences

1. Verbal warning.
2. Detention, phone call to parents.
3. Referral to office (grade level administrator/counselor).

Tardy Students

1. Don't be loud, or disruptive when entering class.
2. Give note to teacher.
3. If unexcused, a tardy will be entered in PowerSchool, and assigned detention.

Conduct Grade

- E 0 offense
- S 1-2 offenses
- N 3-4 offenses
- U 5 or more offenses, or written up

Paper Heading

Name, date and class period-upper right hand corner.

Assignment name on top line.

Use loose leaf notebook paper NOT spiral paper.

If you have any questions please contact me at school 867-1541, or by e-mail at gwen.lindsey@acsk-12.org

Parents signature _____

Students signature _____

Cosmetology Grading Policy

Daily Grade

Class work: must be turned in before leaving class.

(outlines, vocabulary, review questions, handouts, etc...)

Lab/Project Sheet: practical/participation/sanitation duties

Manikins, customers (2nd & 3rd year students), each other (personal services), and projects assigned by instructor

Bell work: to be completed the first five minutes of class.

Students who fail a test will have the opportunity to re-test (this will be done before school: 6:30 a.m.: This applies to failing students only.

Materials Required Daily

1. Textbook, Notebook (paper, pens & pencils), and Workbook (s).
2. Practical Sheet AND Time Card Folder
3. Cosmetology kit (manikins, smock, etc...)-**DO NOT** take home any items in kit!

If you do not have these items each day points will be deducted!!!!

Maintaining Notebooks

Each student should maintain a three-ring binder (minimum 3") with all notes, handouts, daily assignments, etc...

Notebook quiz grade may be given at any time.

Time Card:

Turn in every Friday. Five points will be deducted for each school day it is late, and will not be accepted over one week late. (See handout on time card procedures)

Make Up Work (Attendance is very important for this class)

Make up work will be given to students who have an **excused** absence. You are responsible for any work that you may have missed during an absence. Please complete work as soon as you return to school, so you will not be too far behind the other students. Work, tests, etc... not made up will receive a zero. Make up tests/quizzes, etc ..., are given before school: 6:30 a.m.

Lab days are mandatory and can't be made up.

Late Work

Late work **will not** receive full credit.

Progress Report

Progress reports will be given to each student at least once per nine weeks. Students should check Power School periodically for their updated grades.

Grading Scale

Nine weeks grades are calculated by weighting grades during the nine weeks.

A	93-100		
B	92-85	Test: (Tests, Quizzes)	25%
C	75-84	Lab: (Project Sheet, Lab, Sanitation, etc...)	50%
D	70-74	Classwork: (Time Card, Bell work, Handouts, etc...)	15%
F	0-69	Homework /Special Projects	10%